

Tadcaster Flood Action Group's Emergency Plan

This group is voluntary organization therefore this plan is not to replace or hinder the emergency service response.

All registered volunteers to the group are insured and in no circumstance should they enter into floodwater.

1. Coordinator's to call out Volunteer's on alert or flooding in occurrence: text message response. All volunteers to text back with a YES or NO response.
2. If flooding is occurring, to phone 999 requesting police and fire.
3. All volunteers to meet on Bridge Street unless specified differently in the emergency text.
4. Sign in procedure, Brief: Health Safety Sheet, PPE distribution (Gloves, Hi Vis, torches and HF radio's to all volunteers) Volunteers to be assigned a Coordinator and group. All volunteers to work in groups of two's at all times.
5. Volunteers deployed including pump deployment teams. Find attached example of deployment Zone's and team requirements.
6. At the end of an emergency or drill, all volunteers are to sign out and return PPE. Return of the pumps to storage location required including maintenance procedure.
7. De brief and assessment procedure to be recorded with all volunteers.

In an emergency situation that requires rest premises, to contact the Emergency Planning Committee members to open the "Ark" and "Rosemary House": HF radios to be provided.

Surface water flooding: Volunteer deployment zones

Central meeting point Bridge Street: Sign in/out point including PPE collection.

West side deployment (ZONE A)

Coordinator: location Bridge Street area.

1. Two volunteers for pump collection at Coors immediately (**ID cards/number plates for vehicle needed**), once on site they are responsible for pump operation.
2. Two volunteers deployed to point 3: sandbag store for distribution (**KEY REQUIRED, OPEN UP REMOVE SIGNS READY FOR GROUP 4.**)
3. **TWO RADIOS REQUIRED:** Two volunteers deployed to point 2 (one at either end of Bridge Street) **INITIALLY ADVISING PEDRESTRANS AND CARS OF FLOODING/ALERT.**
4. Two volunteers deployed to place signs located at point 3 (3 signs to be placed at points 5 on map) once signs out traffic manage with group 3. Group 4 responsible for evacuation and alert of properties if required.

Additionally two signs may be required at the end of Wharfe bank and Kirkgate churchyard, depending on the river level.

East side deployment (ZONE B)

Deployment over temporary footbridge if accessible. Otherwise two vehicles needed or Tower Taxis 01937 530967, Dougie Taxis 07795 086754...

Coordinator: location Power Plus area.

1. Two volunteers for pump collection at Power Plus (**ID cards/number plates for vehicle needed**), once on site they are responsible for pump operation.
2. Two volunteers deployed to sandbag point (sandbag area for distribution)
3. **TWO RADIOS REQUIRED:** Two volunteers deployed to point 1 area (deployed either end of Commercial Street): **INITIALLY ADVISING PEDRESTRANS AND CARS OF FLOODING/ALERT.**
4. Two volunteers deployed to place signs (3 signs to be placed at points 5 on map) once signs out traffic manage with group 2. Group 4 responsible for evacuation and alert of properties if required.

St Joseph's deployment (ZONE C)

1. **TWO RADIOS REQUIRED:** Two volunteers deployed to place signs (2 signs to be placed at points 5 on map) volunteers to stay at each sign to help traffic manage.

Requirements that volunteers must understand prior to deployment:

- All volunteers must register on Bridge Street and read the group's terms.
- All volunteers must work under instruction from the Senior Coordinators and with the authorities.
- Minimum number of volunteers 14 in **RED deployment groups**, ideal number 20. (If there is not adequate numbers, Coordinators to reassess groups)
- 14 HF radios to be distributed to each group as above, if working on 14 volunteers each volunteer to carry a radio.
- PPE (Jackets, gloves and glasses) must be worn at all times and not handed out to non-volunteers. Orange Hi-Vis jackets are available for non-trained volunteers: advise return and not working under the Flood Action Group.
- All volunteers to maintain radio contact and remain in pairs.
- All volunteers and equipment must be evacuated if there is an immanent risk of flooding.
- All sandbags to be signed out, maximum 10 per residential property and 20 per business. Any further sandbags required to be assessed by a Coordinator.
- First aid points with each Coordinator.
- Abusive behaviour from volunteers is not tolerated and any volunteer demonstrating this behaviour will be asked immediately to leave the area.
- Volunteers do not have the authority to close roads.
- All volunteers must return PPE, radios and sign out.